

RWAFFA

Rwanda Freight Forwarders Association

RWAFFA, is a non-profit making organization in Rwanda that was established in 1998. It is an umbrella and representative of all clearing and forwarding firms in the country. RWAFFA formation was initiated by the Ministry of Finance with a rationale to work towards the development of a vibrant clearing and forwarding industry in Rwanda.

Apart from representing the member companies, the institution monitors and evaluates the potential performance of the clearing and forwarding firms and above all, develops capacity building mechanisms and support systems that would enhance sustainable development of the industry to suit the current global economic growth and quality standards.

RWAFFA is very devoted to ensuring that checks and balances through self-regulation and promotion of best practices and enhanced professionalism are upheld by all its members.

VISION

To be an internationally recognized professional organ for Clearing and Forwarding Agencies (CFAs) charged with facilitating import and export trade in the region.

MISSION

To equip the international import-export trade by initiating a body of proficient freight forwarding agencies within Rwanda and committed to meeting every client's needs.

AIMS AND OBJECTIVES

- Maintain best practices in the industry and uphold competitiveness of companies to provide unrivalled quality services in the region and beyond.
- Serve as a platform for permanent dialogue between member companies and third parties and other institutions, including public authorities.
- Enhance solidarity and mutual understanding between its members.
- Defend the interests of its member companies and represent them to third parties.
- Organize trade events in and outside the country and promote member participation in commercial events organized by third parties.
- Promote training of members' owners and their employees.
- Foster good relationship with associations whose objectives are directly or indirectly similar to those set above.



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REGIONAL & LOCAL CLEARING **TARIFF**



The current tariff was approved by the General Assembly that met on 21/10/2025, it is valid for 3 years effective from 21st October 2025 to 21st October 2028.

No.	CLEARING CHARGES	Minimum amount
1	Import declaration from ports [IM4]	USD 180+VAT
2	Warehousing declaration [WH7]/truck	USD 180+VAT
3	Export declaration /Re-export declaration	USD 120+VAT
4	Import declaration/Intra region declaration /truck	RWF 120,000+VAT
5	IMPORT/EXPORT ENTRY - Declaration/entry/FCL cargo [full container loaded] - Declaration/entry /Motor vehicle/ entry - Warehouse to Warehouse declaration [WH7] - Temporary importation declaration [IM5] - Air Cargo declaration - Consolidation [Groupage] less than container loaded - Private bonded warehouse partial declaration/entry - Simplified Declaration and Bus cargo declaration - Continuation sheet [Intercalaire]	RWF 120,000+VAT RWF 120,000+VAT RWF 120,000+VAT RWF 120,000+VAT RWF 120,000+VAT RWF 96,000+VAT RWF 60,000+VAT RWF 60,000+VAT RWF 12,000+VAT
6	PETROLEUM PRODUCTS: - Warehouse declaration/ entry - Import declaration /entry	USD 180+VAT RWF60,000+VAT
7	MOTORCYCLES - Declaration/entry [each in the container] - Declaration/Motorcycle [loose cargo]	RWF 12,000+VAT RWF 60,000+VAT
8	BASIC NECESSITY & SENSITIVE GOODS - Sugar, Rice & Flour / Container - Salt / container - Cement/container - Bitumen	RWF60,000+VAT RWF60,000+VAT RWF60,000+VAT RWF60,000+VAT
9	- Exemption procedure and - Renewal of temporary importation	RWF 60,000+VAT RWF 60,000+VAT
10	- Document handoverfees / Laisser-suivre/ Road cargo - Document handoverfees / Laisser-suivre/Air cargo - International transit Cargo/entry	RWF18,000+VAT RWF 36,000+VAT USD 240
11	High value goods [beyond USD100,000 FOB]	USD 600
12	Abnormal cargo & special cargo	Rate negotiable
13	Off-loading assistance /Home direct delivery/around Kigali City	RWF 36,000+VAT
14	Off-loading assistance /Home direct delivery/outside Kigali City	RWF 60,000+VAT
15	Consultation fees/ when clearance shall be performed by another agent	RWF 60,000+VAT

NOTES

- The above rates are minimum charges
- Extra charges should not exceed 30% of the minimum amount indicated.
- Port & transport charges are not quoted here because they depend on KPA, TPA and third party agents' [Transporters] tariffs.
- Rates that are nominated in American dollars [USD] shall be paid in Rwandan francs [RWF] at the prevailing selling exchange rate of the National Bank of Rwanda on the date of invoicing.
- For any unforeseen third party charges, [insurance, testing and inspection, pre-shipment inspection, border clearance charges, quality and assessment, warehousing charges, documentation & communication] are not quoted here.

RWAFFA OFFICES

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