



RWANDA FREIGHT FORWARDERS ASSOCIATION

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REGULATIONS FIXING TARIFF AS ADOPTED ON 8th AUGUST 2022.

In the matters of the instantly meetings held and discussed traits of trade in the region, these Rules and regulations reflect the understanding of the cardinal objectives of **RWANDA FREIGHT FORWARDERS ASSOCIATION** abbreviated as (RWAFFA) and shall be binding to all members and be upheld at all times by all the respective companies under RWAFFA Membership unless otherwise officially communicated.

PREAMBLE

Cognisance of the current tariff which was ratified and approved by the General Assembly held on 08th/08/2022 and thereto agreed that the approved tariff will serve for a period of three (3) years effective from 08th August 2022 to 08th August 2025.

Taking into account of the governing rules of the procedure made by the association for the administration and management of its organizational structure and operational activities are usually dealt with internal regulations and binding to all persons or companies within the Association (RWAFFA).

All the usages, conventions or practices providing for another mode of calculation of fees less than the minimum or the stated tariff as approved by the General Assembly that met on 08/8/2022 are prohibited, otherwise decisions of the General Assembly and regulations of RWAFFA shall remain applicable.

REGULATIONS ON CLEARING SERVICES AND THE PENALTIES

AUDITS.

PERIODICAL AUDITS:

- a) There will be periodical audits by the audit committee and disciplinary committee. They shall do monitory and supervisory work on all clearing firms to ensure that tariff is respected.
- b) There shall not be a specific time or period of auditing given to the firms and both committees (audit & disciplinary) shall when assigned at any time carry such audits.
- c) The findings of the Audit and disciplinary committees shall be filled to the Executive Committee for appropriate measures.


ADMINISTRATIVE REPRIMANDS, SUSPENSION OF MEMBERSHIPS & FINES:

- a) Having assessed such firm; that is to say:
- i. Clearing Firms audited and discovered to be in violation of the agreed tariff hereinafter shall; be subjected to a warning letter which thereto shall be accompanied by a restrain fines of 20% of underestimated amount per invoice on all declarations entered in violation of the current tariff.
 - ii. And where such misconduct is repeated for the third time by one company, such company shall lose its License of operation.

The Executive Committee shall have full powers and authority to enforce, inquire and be given any information by any company operating under RWAFFA Membership, the information to be inquired shall be relating to the contracts or invoices billed to the client as to verify its compliancy level.

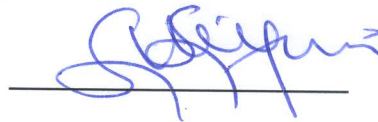
An Act to amend these regulations or tariff shall be in accordance with the General Assembly Meeting.

SECRETARY GENERAL

RUSAGARA Alexis 



CHAIRMAN



Date of assent: 8th/08/2022

Date of commencement: 08th August 2022.